

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Jennifer Gaston | | |  |
|  | |  |  | |
| Flower image. Side Image. | |  | Experience 2019–Present  Lead Career Coach **•** The Arc of Wabash County, Inc.  Completing documentation per company and state policies. Providing on-site career coaching services to individuals with disabilities. Assisting with participant acquisition of skills related to future employment. Providing supervision during day programming and community outings. Providing on-site career coaching during Pre-ETS internships in the community.  2015–2018  Area Leader **•** Servant’s Heart Home Health Services  Administered medications. Assisted with activities of daily living. Maintained sanitization of the home. Provided transportation to medical appointments and errands. Managed a caseload. Education Ivy Tech Community College, 2011, Kokomo, IN   * Associate of Applied Science in Visual Communications   Wabash High School, 2001, Wabash, IN   * High School Diploma  Leadership Career Coach of the Year 2023  Member of Frontrunner’s Committee Skills Time Management Documentation  Communication Versatility  Dependability CPR Certified | |
|  | |
|  | |
|  | |
|  | |
|  | |